

Greta Reisel Browning, M.A., M.L.S.

Special Collections Research Center
University Libraries
Appalachian State University
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Education and Certification

Master of Library Science <i>Summa Cum Laude</i> Academic Libraries concentration North Carolina Central University, Durham, North Carolina	2012
Certified Archivist, Academy of Certified Archivists Recertified every five years	2002-2024
Master of Arts in Public History Archival Administration concentration, History minor North Carolina State University, Raleigh, North Carolina	1999
Bachelor of Arts <i>Cum Laude</i> in History, French minor Washington University, St. Louis, Missouri	1996
Institut Savoisien d'Etudes Françaises, Tufts University (Language Program) Université de Savoie, Annecy, France	1995 July

Professional Experience

Reference & Instruction Archivist, 2006-present

Special Collections Research Center, University Libraries
Appalachian State University, Boone, North Carolina

- Associate Professor with Tenure, 2019-present; Assistant Professor, 2013-2019; Instructor, 2007-2013; Adjunct Instructor, 2006-2007
- Develop policies and procedures for the use and the security of rare collections
- Manage reference for and access to archives, manuscripts, and rare books; maintain administrative files
- Measure and analyze the use of archival, manuscript, and rare book collections
- Provide reference for archival, manuscript, and rare book collections for in-person and remote researchers
- Develop and teach instructional sessions focused on discovery and use of archives, manuscripts, and rare books; collaborate with other librarians and team members in

- teaching; participate in the Research Assistance Program
- Create interpretive physical and digital exhibits from archival, manuscript, and rare book collections
- Supervision: 2 staff members; previously, hired, trained, and supervised 4-6 undergraduate and graduate student reference assistants and interns/year
- Promote collections through SCRC social media, blog, and on campus
- Serve as the Library liaison to the Appalachian Studies program
- Conduct tours of Special Collections

Curator of Rhinehart Rare Book Collection on British History, 2009-present

Special Collections Research Center, University Libraries
Appalachian State University, Boone, North Carolina

- Work with donor on donation administration, collection maintenance, access, and promotion of the collection; suggest possible purchases
- Assess collection needs
- Create exhibits showcasing the collection
- Work with donor to conserve selected books
- Curator of Rare Books and Manuscripts, 2009 – 2016: Managed Rare Books and Manuscripts unit of Special Collections: major collecting areas include British studies, American literature, historical children's literature, and classical music; selected items through gifts and purchases

Curator of Distinctive Collections (Interim), July 22, 2023-present

Special Collections Research Center, University Libraries
Appalachian State University, Boone, North Carolina

- Curate, identify, and collect rare books, printed materials, manuscripts, media, and born-digital archives for Distinctive Collections (W.L. Eury Appalachian Collection and Rare Books and Manuscripts units) by purchase and donation
- Oversee the continued development of secondary/non-rare collections supporting the Special Collections Research Center, including collection and user data assessment
- Assess collections, analyze user data, and consult colleagues to inform collection decisions
- As appropriate, identify potential donors of materials related to collection areas, and cultivate and steward donor relationships
- Maintain collection development policies for Distinctive Collections in consultation with the Coordinator
- Participate in the Libraries' instruction and information literacy program, with a focus on manuscripts, rare books, and archives. Apply professional best practices to instruction using special collections.
- Provide research consultations and reference assistance
- Promote the collections and services of the Special Collections Research Center and University Libraries through special events, programs, and public relations activities
- Coordinate the efforts of 3 staff members on their interim duties specific to curation

University Archivist (Interim), July 22, 2023-present

Special Collections Research Center, University Libraries
Appalachian State University, Boone, North Carolina

- Lead efforts in the acquisition of records and associated materials that document the University's History
- Negotiate gifts of materials documenting the history of the University

Head, Arrangement and Description Unit (Interim), 2006

Processing and Oral History Archivist, 2001-2006

Richard B. Russell Library for Political Research and Studies

University of Georgia Libraries, Athens, Georgia

- Promoted to Librarian/Archivist II, 2004
- Accessioned, appraised, arranged, described, and preserved manuscript collections; wrote descriptive finding aids according to current archival standards
- Administered oral history collections (ca. 450 interviews) including transcription, auditing, and editing of transcripts; created and updated finding aids; facilitated interviews
- Supervised and mentored oral history interns
- Assisted in development and implementation of policies, procedures, and goal-setting; updated policy and procedures manuals
- Supervised one paraprofessional (oral history), undergraduate student assistants, graduate students, and interns; managed student assistant budget for the department
- Provided reference for all collections
- Served as departmental liaison to the Cataloging department: coordinated cataloging of new collections and updating of existing records according to current archival standards
- Coordinated and facilitated weekly departmental meetings

Project Archivist, 1999-2001

American Dance Festival, Durham, North Carolina

- Appraised, arranged, described, and preserved Administrative and Festival Records, 1949-1978 (ca. 200 linear feet); wrote series descriptions
- Assisted in development, documentation, and implementation of procedures and policies
- Assisted in design and maintenance of the Administrative Records MS Access database
- Co-curated an archival exhibit, "Landmarks and Landscapers" in honor of the 20th and 10th anniversaries of ADF's lifetime achievement awards for choreography and teaching; designed and compiled an exhibit catalog; researched and compiled a selected bibliography related to individuals featured in exhibit
- Assisted in the design and content of the ADF Archives website
- Supervised graduate students, undergraduate student assistants, interns, and volunteers
- Provided reference for administrative records, photographic images, and moving images

Project Archivist, 1999 (Part-time)

Forest History Society, Durham, North Carolina

- Appraised, arranged, and described the manuscript and book collection of leading agricultural economist and "Resources for the Future" fellow Marion Clawson, 1905-1998 (44 linear feet)
- Created a [descriptive finding aid](#) and US MARC-AMC catalog record

Digital Projects Archivist, 1999 (Part-time)

Special Collections Research Center

North Carolina State University Libraries, Raleigh, North Carolina

- Selected and digitized photographs, documents, and printed materials from NCSU archival collections for a [scholarly website about the first Raleigh research nuclear reactor](#)
- Researched and wrote contextual history
- Assisted the project team in website design

Assistant Archivist, 1996-1997

Missouri Historical Society, St. Louis, Missouri

- Arranged and described manuscript and archival collections; created descriptive finding aids
- Cataloged collections in US MARC-AMC using Minaret software
- Provided reference for manuscript and archival collections

Consulting

Interim Head, Arrangement and Description Unit, July - August 2006

Richard B. Russell Library for Political Research and Studies University of Georgia Libraries, Athens, Georgia

- Updated Processing Manual to reflect current practices
- Completed the finding aid for the Congressman J. Roy Rowland Papers (U.S. House of Representatives, 1982-1994)

Oral history consultant, September 2005

Jefferson, Georgia, Bicentennial Oral History Project

- Advised regarding oral history section of Georgia Humanities Council grant
- Created and led oral history interviewer training session

Family papers archivist, June 1997 - August 1997

Raymond W. Peters Family, St. Louis, Missouri

- Family papers of mercantile and business leaders in St. Louis
- Arranged the family's correspondence collection, ca. 1890-1980
- Sorted, dated, and arranged the family's photograph collection, ca. 1890-1990
- Designed and created two sets of archival-quality photograph albums for the family

Internships and Fellowships

Public History Fellow, North Carolina State University, 1998-1999

Alliance for Historic Hillsborough, Hillsborough, North Carolina

- Conducted and transcribed oral histories of local African-American residents
- Curated the exhibit, "Tracing Hillsborough's African-American Heritage"
- Researched and compiled docent and staff handbooks for two local historic sites
- Designed and researched the 1999 historic photograph calendar of Hillsborough

Exhibit Research Intern, 1998

Missouri Historical Society, St. Louis, Missouri

- Conducted primary and secondary source research regarding topics in nineteenth and twentieth-century St. Louis history for the continuing exhibit, "Seeking St. Louis" (<http://mohistory.org/exhibits/seeking-st-louis/>)

Research Assistant, 1997-1998

History Department, North Carolina State University, Raleigh, North Carolina

Assisted 3 professors:

- Digitized photographs and text for the online journal, "[American Diplomacy](#)"
- Researched and created bibliographies
- Designed and created course Web pages using FrontPage

Selected Continuing Education

IL Basecamp Summer Institute, University Libraries, Appalachian State University, Valle Crucis, North Carolina	June 8, 2023
Rare Book School, University of Virginia, Charlottesville, Virginia Admission by competitive application	
H-60, The History of European & American Papermaking	June 2-7, 2019
H-40, Printed Book in the West Since 1800	July 19-24, 2015
L-25, Reference Sources for Researching Rare Books	July 28-August 1, 2014
G-10, Introduction to the Principles of Bibliographic Description	July 29-August 2, 2013
H-10, History of the Book, 200-2000	July 7-11, 2008
Elevate Your Leadership Course, Office of Human Resources (5 days) Appalachian State University, Boone, North Carolina	2017 October-November
Technology for Teaching (Tech4Teach) Fair Appalachian State University, Boone, North Carolina	2016 February 2015 March
Flipping the Classroom to Support Student Engagement and Learning Presentation College Star Webinar	2015 March

Digital Humanities Symposium (1 day) Appalachian State University, Boone, North Carolina	2013 April
Information Architecture Workshop Society of American Archivists Webinar	2012 February
Rare Books for Archivists Workshop (2 days) Society of American Archivists, Chicago, Illinois	2011 October
Copyright: The Archivist and the Law Workshop (2 days) Society of American Archivists, Chicago, Illinois	2007 August

Honors and Awards

University of Georgia:

- Nominee, Outstanding Mentor/Trainer, Acknowledging Staff, Skills, Effort and Time (ASSET) Award, 2006
- Nominee, Extra Mile Above and Beyond, Acknowledging Staff, Skills, Effort and Time (ASSET) Award, 2004
- Recipient, Outstanding Supervisor, Acknowledging Staff, Skills, Effort and Time (ASSET) Award, 2003

North Carolina Central University

- *Summa cum Laude* Honors, 2012

Washington University:

- *Cum Laude* with Honors in History, 1996
- Phi Alpha Theta (History Honor Society), 1996-1997

Papers, Posters, and Sessions

Browning, Greta Reisel. Panelist, "Instruction in the Disciplines," IL Basecamp Summer Institute, Appalachian State University Libraries, Valle Crucis Conference Center, June 2023. Invited.

Browning, Greta Reisel. "Travel and Tourism in Southern Appalachia." Presented at the Ephemera Society of America / Ephemera 43, Old Greenwich, CT, March 2023. Available online at <https://youtu.be/g0v7TsP43h4>

Browning, Greta Reisel. "Tourism in the North Carolina High Country: Highlights from the W.L. Eury Appalachian Collection at Appalachian State University," Society of North Carolina Archivists Archives Month Speaker Series (Virtual), October 2021. Invited.

Browning, Greta Reisel. "Managing Donor Expectations." Presented as part of the session "Great Expectations: How to Provide Service, Manage Change, and Reduce Stress in Archives and Information Organizations" at the Society of North Carolina Archivists Annual Meeting, Wilmington, NC, March 2019.

Browning, Greta Reisel. "The Busiest Time of the Year: Managing Researchers and Materials to Meet Class Assignment Demands." Presented as part of the session "Managing the Modern

- Reading Room” organized and chaired by Browning at the Society of Georgia Archivists Annual Meeting, Athens, GA, October 2018.
- Browning, Greta Reisel. “Milestones of 2018: The History of Appalachian Studies, Writing, and Collecting at Appalachian State University.” Session organizer and moderator at the Society of Appalachian Historians Annual Meeting, Boone, NC, May 2018.
- Browning, Greta Reisel. “Preservation Meets Public Service: Academic Perspective.” Paper presented at the Preservation Section Program at the Society of American Archivists Annual Meeting, Portland, OR, July 2017.
- Browning, Greta Reisel. “A Blessing in Disguise: Reorganization Opens New Doors for Special Collections.” Paper presented as part of the session “Betting on Archival Futures: What’s in Your Restructuring Wallet?” at the Society of American Archivists Annual Meeting, Atlanta, GA, July 2016.
- Browning, Greta Reisel and Alex McAllister. “[Outreach through Collections: A Collaborative Design Project](#).” Poster presented at Annual Meeting of the Art Libraries Society of North America (ARLIS/NA) + Visual Resources Association (VRA) Joint Conference, Seattle, WA, March 2016. Voted “Best of Show” by attendees.
- Browning, Greta Reisel. “[Pairing E-Books and Rare Books to Improve Student Research](#).” E-Poster presented at the annual Tech4Teach Fair, Appalachian State University, Boone, NC, February 2016.
- Browning, Greta Reisel and Judkin Browning. “Combining Wargames and Archives to Teach the Historical Process.” Paper presented at the Society of North Carolina Archivists Fall Meeting, Boone, NC, October 2008.
- Browning, Greta Reisel. “It Happened in Chicago: Highlights from the 2007 SAA Annual Meeting.” Paper presented at the Society of North Carolina Archivists Fall Meeting, Elizabeth City, NC, October 2007.
- Browning, Greta Reisel. “Brave New World of Description.” Paper regarding archival descriptive standard (Describing Archives: A Content Standard) for UGA Libraries’ faculty and staff as part of a program about new and emerging descriptive standards. University of Georgia Libraries, Athens, GA. January 2006.
- Browning, Greta Reisel. “A Day in the Life of an Archivist.” Paper presented to UGA Libraries’ faculty and staff as part of Georgia Archives Week programming. University of Georgia Libraries, Athens, GA. October 2005.
- Browning, Greta Reisel. “An Introduction to *Describing Archives: A Content Standard*.” Paper presented at statewide GIL (UGA Libraries Catalog) Users’ Group Meeting, Macon, GA, May 2005.
- Browning, Greta Reisel. “Give Me Something To Remember You By.” Paper presented at Athens-Clarke County Library as part of Georgia Archives Week programming, Athens, GA, October 2002.

Guest Lectures for Courses

- Spring 2018 LIBS6010, Foundations of Library and Information Studies, East Carolina University. Invited by professor, Dr. Barbara Marson. Discussed archives, archival work, and my educational and professional experiences, as well as differences and similarities of rare book work to the archival profession.
- Spring 2014 HIS5581, Records and Society, Appalachian State University. Invited by instructor Cyndi Harbeson to provide sample reference questions and answers for reference assignment.
- Spring 2013 HIS5581, Records and Society, Appalachian State University. Invited by instructor Norma Riddle. Discussed reference services for archives and rare books at Appalachian State University and underlying reference principles.

Publications

Book Chapters

- Browning, Greta Reisel. "Tablet and Codex, Side by Side: Pairing Rare Books and E-Books in the Special Collections Classroom." In *Educational Programs: Innovative Practices for Archives and Special Collections*, edited by Kate Theimer, 1-14. Lanham, Maryland: Rowman & Littlefield, 2015.
- Browning, Greta Reisel and Mary McKay. "Processing Political Collections." In *American Political Archives Reader*, edited by Karen Dawley Paul, Glenn Gray, L. Rebecca Johnson Melvin, 255-277. Lanham, Maryland: Scarecrow Press, 2009.

Articles & Newsletter Submissions

- Browning, Greta Reisel. "'Retro' Proves to be Cool Once Again: Students Learn Deeply Using Physical Archives." *The American Archivist*. Under Review.
- Browning, Greta Reisel, Amanda Burnison, and Kari Salisbury. "[Special Collections Pop-Up Exhibits: Two Student Curators' Perspectives](#)." *College & Research Libraries News*, 82, no. 6 (June 2021): 274-277.
- Browning, Greta Reisel. "Getting Large Classes Engaged." [Primary Source News and Notes](#) published by the Instruction & Outreach Committee of the Rare Book and Manuscript Section, Association of College and Research Libraries, February 21, 2020.
- Browning, Greta Reisel. "The Medical Ledgers of Dr. J. Walter Jones, Early 20th Century Watauga County Doctor." *North Carolina Genealogical Society Journal* 44, no. 3 (August 2018), 200-208.
- Browning, Greta Reisel. "Taylor and Moore Store Ledger." *North Carolina Genealogical Society Journal* 43, no. 4 (December 2017), 301-308.

Reviews

- Browning, Greta Reisel. [Review of *Libraries, Archives, and Museums Today: Insights from the Field*](#), edited by Peter Botticelli, Martha R. Mahard, and Michèle V. Cloonan. *RBM: A Journal of Rare Books, Manuscripts, and Cultural Heritage* 21, no. 1 (Spring 2020): 46-48.
- Browning, Greta Reisel. [Review of *Putting Descriptive Practices to Work*](#), edited by Kris Kiesling and Christopher J. Prom. *Journal for the Society of North Carolina Archivists* 15 (December 2018): 70-73.
- Browning, Greta Reisel. [Review of *Forging the Future of Special Collections*](#), edited by Melissa A. Hubbard, Robert H. Jackson, and Arnold Hirshon. *Technical Services Quarterly* 34, no. 2 (2017), 227- 228. DOI: 10.1080/07317131.2017.1286864
- Browning, Greta Reisel. [Review of *Managing Congressional Collections*](#), by Cynthia Pease Miller. *Journal for the Society of North Carolina Archivists* 7, no. 1 (Summer 2009): 77-82.
- Browning, Greta Reisel. [Review of *Describing Archives: A Content Standard*](#), by the Society of American Archivists. *Journal for the Society of North Carolina Archivists* 3, no. 2 (Winter 2005): 31- 34.
- Browning, Greta Reisel. [Review of *Southern Journeys: Tourism, History, and Culture in the Modern South*](#), edited by Richard D. Starnes. *North Carolina Historical Review* 81, no. 2 (April 2004): 252- 253.
- Browning, Greta Reisel. Review of Archives and History Centennial Celebration: 100 Years of Public History in North Carolina (<http://www.ah.dcr.state.nc.us/centennial/default.htm>), by the North Carolina Department of Cultural Resources, Office of Archives and History. *Journal for the Society of North Carolina Archivists* 1, no. 2 (Winter 2003): 66-69.
- Browning, Greta Reisel. [Review of *The Good War's Greatest Hits: World War II and American Remembering*](#), by Philip D. Beidler. *North Carolina Historical Review* 76, no. 2 (April 1999): 244-245.

Online Publications

- Browning, Greta Reisel. "Tourism in the NC High Country: Highlights from the W.L. Eury Appalachian Collection." Society of North Carolina Archivists Annual Meeting Video Presentation (Invited), 2022. <https://youtu.be/puhoDsaTeRM>

Grants

- Browning, Greta Reisel and Gary R. Boye, "Guest Lecture on the Jenny Lind Album (1851) by Dr. Candace Bailey of North Carolina Central University," Martha and Nancy Lee Bivens University Library Fund, April 2019. Funded in 2021 due to COVID-19. Awarded \$900.98.
- Browning, Greta Reisel. "W.L. Eury Appalachian Collection 50th Anniversary Booklet," Martha and Nancy Lee Bivens University Library Fund, 2018. Awarded \$710.

Browning, Greta Reisel. "Request to Attend Rare Book School, Summer 2015," Martha and Nancy Lee Bivens University Library Fund, 2012. Awarded \$1295.

Blogs

Browning, Greta Reisel. Editor and writer. *Special Collections Blog*. Appalachian State University. <https://medium.com/appstate-special-collections-blog> (moved to <https://collections.library.appstate.edu/news/posts> August 2020)

Selected Exhibits

Appalachian State University Library Website

Browning, Greta Reisel, et al. *Black Mountain College: Innovation in Art, Education, and Lifestyle*. 2018. <http://omeka.library.appstate.edu/exhibits/show/bmc>

Appalachian State University Library 4th Floor Atrium

Browning, Greta Reisel. Curator. *A New Look at Old Friends: An Exhibit of Vintage Series Books for Girls*. Reinstallation 2021-2022

Browning, Greta Reisel, Dean Williams, and Trevor McKenzie. *50 Years of the W.L. Eury Appalachian Collection*. 2018. Accompanied 50th anniversary booklet: <https://archive.org/details/WLEuryAppColl50/page/n0>

Browning, Greta Reisel and Kelsey Wagner. Co-curators. *Black Mountain College Writers & Artists in Printed Word*. 2018

Browning, Greta Reisel. Curator. *James and Louise Broyhill: Public Servants for North Carolina*. 2017

Browning, Greta Reisel. Curator. *Snow Scenes of Winters Past*. 2017

Browning, Greta Reisel. Exhibit Installation and Text. *William A. Bake: The Natural Environment through His Lens*. 2016

Browning, Greta Reisel. Coordinator. *An Exhibit of Unexpected Finds in Special Collections*. 2014

Browning, Greta Reisel. Coordinator. *Black Mountain College: Innovation in Art, Education, and Lifestyle*. 2013

Browning, Greta Reisel and Elaine O'Quinn. Co-curators. *A New Look at Old Friends: An Exhibit of Vintage Series Books for Girls*. 2012

Browning, Greta Reisel and Margaret Gregor. Co-curators. *Let's Hold Hands Again*. 2011

Browning, Greta Reisel. Curator. *Promoting the Parkway: The Work of the Blue Ridge*

Parkway Association. 2010

Browning, Greta Reisel. Coordinator. *Women Breaking Barriers: Selections from Special Collections*. 2008

Appalachian State University Library Rhinehart Collection Display Cases

Browning, Greta Reisel. Curator. *Recent Additions to the Rhinehart Collection*. 2015-present

Browning, Greta Reisel. Curator. *Origins of the Rhinehart Collection*. Spring 2014

Browning, Greta Reisel. Coordinator. *The Lives of Nobles: Downton Abbey in the Rhinehart Collection*. Spring 2014

Browning, Greta Reisel. Curator. *Victorian Page Turners*. 2014-2018

Browning, Greta Reisel. Curator. *Political Unrest in Restoration England: the Rye House Plot of 1683*. 2013

Browning, Greta Reisel. Curator. *Architecture and Design in Britain: Selections from the Rhinehart Collection*. 2012

Appalachian State University Campus

Browning, Greta Reisel. Curator. *Medieval Resources in Belk Library*. Plemmons Student Union. 2013

Browning, Greta Reisel. Curator. *Drawing Readers In: A Glimpse into the Beulah Campbell Collection of Original Illustrations for Children's Books*. Catherine J. Smith Gallery, Farthing Auditorium (now Schaefer Center). 2010

Browning, Greta Reisel. Curator. *Blue Ridge Parkway 75th Anniversary*. Plemmons Student Union. 2010

Library Guides

Original Creation

- Video Orientations for the Special Collections Research Center
<https://guides.library.appstate.edu/scrc-video-orientations>
- Special Collections Under COVID-19 <https://guides.library.appstate.edu/scrc-covid>
- Instructions for Searching Special Collections Materials
<https://guides.library.appstate.edu/scrc-search-instructions>
- Bibliographies for Special Collections Materials
<https://guides.library.appstate.edu/bibliographies>
- Researching University History in the University Archives
http://guides.library.appstate.edu/university_history
- Appalachian History <http://guides.library.appstate.edu/app-history>

- British Studies <http://guides.library.appstate.edu/british-studies>
- Rhinehart Rare Book Collection on British History
<https://guides.library.appstate.edu/rhinehart-collection>
- Manuscript Facsimiles https://guides.library.appstate.edu/manuscript_facsimiles
- Holinshed's Chronicles: Shakespeare's History Source
<https://guides.library.appstate.edu/holinshed>

Inherited / Edit

- Appalachian Studies <https://guides.library.appstate.edu/appstudies>

Service

National and Regional Service

Society of American Archivists

Mentor Program

- Mentor, 2021

Preservation Section

- Bookmarks Subcommittee, 2018

Reference, Access and Outreach Section

- Bibliography Volunteer, Teaching with Primary Sources Working Group, 2015-2016
- Registration Volunteer, Teaching with Primary Sources Unconference, 2016
- Elected Member at Large, Steering Committee, 2020-2022

Society of Georgia Archivists

Editor, *SGA Newsletter*, quarterly newsletter, 2006

Society of North Carolina Archivists

Board

- Elected Member-at-Large, 2007-2008 term
- Nominating Committee, 2000

Editorial

- Managing Co-Editor, *Journal for the Society of North Carolina Archivists*, 2007-2009
- Editor, *The North Carolina Archivist*, quarterly newsletter, 1999-2001

Programming

- Local Arrangements Committee Chair for Boone meeting, 2008

To the Profession

Served as an external reviewer for promotion and tenure for library faculty member at University of North Carolina-Greensboro, 2022

University Service

Appalachian State University

Library Search Committees:

- Anne Belk Distinguished Fellow for Distinctive Collections / Curator, 2022-2023 (failed), 2024
- Humanities Librarian for Collection Management, 2021
- University Archivist/Director of Records Management and Special Collections Coordinator, 2018-2019 (Co-chair)
- Associate Dean (Library), 2017-2018
- Processing Archivist, 2015-2016 (Co-chair)
- Humanities Librarian for Collection Management, 2013-2014
- Catalog Librarian, 2012
- University Archivist and Director of Records Management, 2008, 2009 (Chair both years)
- Web Librarian, 2008

Library Committees:

- Post-Tenure Review Committee, elected 2021-2023
- Departmental Personnel Committee, elected 2010-2012 (Recorder), 2019-2020 (Recorder), 2020-2021 (Recorder)
- Employee Appreciation Committee, 2020-2022 (2 year term)
- Promotion and Tenure Committee, 2019-present; elected Vice-Chair, 2022-2023
- Communications Committee, 2018-2020 (2 year term)
- Omeka Usability Subgroup of the Digital Projects Working Group, 2018
- Employee Appreciation Task Force, 2016-2017
- Library Services Plan Task Force, 2016-2017
- Services Implementation Team, 2015-2017
- EDS Training Sub-team, 2015
- Holiday Card Committee, 2015-2016
- E-Learning Working Group, 2012-2015
- Encore Synergy Implementation Project Group, 2012-2013
- Special Collections Usability Task Force, 2011
- Display Committee, 2008-2011
- Web Committee, 2007-2009
- Public Relations Committee, 2006-2017
 - Created Library History Photographic Exhibit, Belk Library & Information Commons 1st Floor, 2012-present

University Service:

Chancellor's Four-Year Review, invited 2012

University Committees:

- App 125 Steering Committee, appointed 2023-present
 - Develop ideas for celebrating the University's 125th anniversary
- History of Appalachian State University Committee, appointed 2017-2023

- Serve on the poster session subcommittee, 2019-2023
- Created Founders' Day University History Slideshow, 2018
- Created bibliography of Dougherty Family resources, 2017
- Gilman International Scholarship Committee, 2017
- Rhinehart Postdoctoral Fellowship in British History Selection Committee, invited 2016-present
 - Review and recommend applicants for hire; committee of three members
- Arts and Cultural Programs Advisory Committee, elected 2013-2016
- Appalachian Cultural Museum Collections Committee, appointed 2011
 - Appointed as archival specialist to review paper-based materials
- Research Support Fair Committee, 2011

University of Georgia

Libraries Search Committees:

- Russell Library Access and Outreach Archival Assistant, 2002

Libraries Committees:

- Faculty Promotion Committee, 2005-2006 (Elected to fill one-year term)
- Faculty Professional Development and Research Committee, 2003-2005 term
- ASSET (Acknowledging Staff, Skills, Effort and Time) Awards Committee, 2003-2004 term Faculty Advisory Board's Research Time Working Group, 2002-2003 (Co-Chair)
- Archives Week Committee, 2001-2006 (Chair, 2005-2006)

Professional Affiliations

Academy of Certified Archivists, 2002-2024

American Library Association, 2017-present

Member, Rare Books and Manuscripts Section, ACRL, 2017-present

Appalachian Studies Association, 2024-present

Ephemera Society of America, 2023-present

International Association of Paper Historians, 2021-present

Society of American Archivists, 1997-1999; 2001-present

Member, Congressional Papers Roundtable, 2001-present

Member, Manuscript Repositories Section, 2001-2003, 2006-present

Member, Performing Arts Roundtable, 2007-2017

Member, Preservation Section, 2017-present

Member, Reference, Access and Outreach Section, 2007-present

Society of Georgia Archivists, 2001-2006

Society of North Carolina Archivists, 1998-2001, 2007-present

Selected Professional Conferences Attended

Appalachian Studies Association Annual Conference
2024 March 7-9, Cullowhee, NC

Ephemera Society of America
2023, March 17, Ephemera 43, Greenwich, CT

International Association of Paper Historians
2021, June 8-11, 35th Congress, Virtual

Mid-Atlantic Regional Archives Conference
2013, November 8-9, Philadelphia, PA
2012, October 26-27, Richmond, VA

Rare Books and Manuscripts Annual Conference
2017, June 21-23, Iowa City, Iowa

Society of American Archivists
2017, July 24-29, Portland, OR (includes Teaching with Primary Sources Unconference)
2016, August 2-5, Atlanta, GA (includes Teaching with Primary Sources Unconference)
2015, August 19-22, Cleveland, OH (includes Teaching with Primary Sources Unconference)
2007, August 26-September 2, Chicago, IL
2002, August 19-25, Birmingham, AL
2001, August 27-September 2, Washington, D.C.

Society of Appalachian Historians
2018, May 21-22, Boone, NC

Society of North Carolina Archivists
2024, April 19-19, Raleigh, NC
2022, March 17, Virtual
2019, March 14-15, Wilmington, NC
2017, March 16-17, Asheville, NC
2011, March 31-April 1, Morehead City, NC
2010, March 4-5, Pinehurst, NC
2009, March 12-13, Durham, NC
2008, October 16-17, Boone, NC
2008, March 6-7, Raleigh, NC
2007, October 4-5, Elizabeth City, NC
2007, March 22-23, Elon, NC
2006, October 12-13, Charlotte, NC