

# Rebecca Shaw

---

**EDUCATION** **Master of Library & Information Science**, University of Washington  
June 2019

**Bachelor of Music**, Montreat College  
2013

---

**SKILLS** **LibApps – Microsoft Office – Reference & Instruction – Customer Service –  
Problem Solving – Communication – Video Editing – Project Management**

---

## EXPERIENCE

**Appalachian State University**  
Music Librarian, August 2022 – *Current*

- Library Instruction – Provide library instruction for music-related classes.
- Music Reference – Provide reference services for patrons of the Music Library.
- Social Media – Promote Music Library services and collections through social media.
- Library Council – Participate in Library Council meetings.
- Professional Development - Participate in local and national professional organizations.
- Library Liaison – Connect with faculty, staff, & students within the Hayes School of Music
- Library Resources - Contribute to the management of library resources both physical and digital.
- Outreach – Represent the Music Library through service and music performances.
- Library Displays – Promote library resources through book displays.

**Robeson Community College**  
Evening Librarian, December 2020 – August 2022

- Library Instruction – Provided library instruction to English classes.
- College Archives - Collected and organized materials in the college archives.
- Reference – Provided reference services to students, staff, and faculty of the college.
- Library Marketing – Created book displays and a variety of marketing materials for the library.
- Outreach – Participated in community events such as Battle of the Books.
- Collection Development – Collected materials relating to the humanities.
- Cataloging – Assisted with cataloging and processing new materials.
- Grant Writing – Wrote and received a grant for the college archives.

**Haywood County Public Library**  
Library Assistant I, September 2019 – November 2020

- Collection Maintenance – Assisted with shelving and shelf reading.
- Reference – Provided reference services to patrons at the circulation desk.
- Circulation – Assisted with checking materials in and out, as well as pulling holds.
- Training – Assisted with training new hires.

### **University of Washington Branch Libraries**

Circulation Desk Assistant, September 2017 – June 2019

- Collection Maintenance - Assisted with shelving and shelf reading.
- Reference - Provided reference services to patrons at the circulation desk.
- Archives – Assisted with digitizing materials
- Circulation – Assisted with checking materials in and out, as well as pulling holds.

### **University of Washington Music Library**

Directed Field Work, September 2018 – December 2018

- Reference – Provided reference services via email.
- Projects – Created a libguide on diversity within classical music.
- Professional Development – Attended reference and instruction training sessions.

### **Montreat College Library**

Library Services Manager, January 2014 – June 2017

- Collection Maintenance – Assisted with shelving, shelf reading, and weeding.
- Library Acquisitions – Processed all new materials.
- Training – Oversaw and trained the library student workers.
- Library Instruction – Provided library instruction for the humanities.
- Outreach – Coordinated library related events.

---

## PROFESSIONAL ORGANIZATIONS

- Southeastern Music Library Association (2022 – *current*)
- Music Library Association (2017 – 2019) (2022-*current*)
- North Carolina Library Association (2019 - *current*)
- North Carolina Community College Library Association (2021 - *current*)

---

## PROJECTS

### **Photographic Memory: Preserving Our Visual Heritage** (March 2021 – August 2022)

Project Leader: Rebecca Shaw

With grant funding from the North Carolina Preservation Consortium, the Robeson Community College library is now able to purchase the necessary supplies to rehouse their collection of historical photographs and negatives. The items in this collection, which was previously stored loose in cardboard boxes, provides a visual history of the college dating back to its founding in the mid 1960's.

**Capstone Project: Seattle Opera Through the Decades** (*January 2019 – June 2019*)

Project Advisor: Beck Tench, University of Washington PHD Information student

Project Team Member: Sara Reubelt

Project Sponsor: Emily Cabaniss, Seattle Opera Company Librarian

Project Link: <https://soarchives.weebly.com>

This project was focused on creating a digital exhibit for visitors of the Seattle Opera Archives. Our aim was to provide an education portal for the public, allowing them to engage with the history of the Seattle Opera within the community and develop a more meaningful connection to the art form.

**Diversity in Classical Music LibGuide** (*September 2018 -December 2018*)

Project Advisor: Erin Conor, Head Music Librarian

As part of a quarter long internship in the University of Washington Music Library, I worked to build a research guide which would showcase existing diversity in classical music performance and scholarship. Working with LibApps I sought to incorporate a variety of resources both print and online, with an emphasis on freely available resources.

**Adopt-a-Professor** (*March 2018 – June 2018*)

Project Advisor: Dr. Michelle Martin, University of Washington MLIS Program Chair

Project Team Member: Anne Griffin, University of Washington MLIS student

The aim of this project was to provide an annotated bibliography of Native American Literature on the Grand Canyon. The materials gathered were utilized by Northern Arizona University for their Grand Canyon Semester.