

Music Library Collection Development Policy
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Scope

The Erneston Music Library, in the Broyhill Music Building, is a full service branch of the main library, with its own collection and staffing at the faculty, staff, and student levels. The branch handles reference, circulation, cataloging, stacks maintenance, collection management, and various other functions largely independent from the main library, but with the assistance of main library personnel and administration. This policy contains specific information for the collection development of the Music Library, under the general guidance of the policy for the Belk Library & Information Commons.

Music related to the Appalachian region will normally be collected for the Appalachian Collection as part of Special Collections, not the Music Library. Note that the main stacks in the Belk Library do not contain books classified in the Library of Congress M-class; orders for books in the M-class for the Music Library should be sent to the Music Librarian. If the book is to be added to the Belk Library collection, the work should be classed with another appropriate LC call number.

Appalachian State University Community: The Hayes School of Music

In 2012, the Hayes School of Music enrolled nearly 500 music majors and offers non-major courses that are taken by a large percentage of the Appalachian State University student body, as well as ensembles that include both majors and non-majors. Undergraduate and graduate degrees in music include the areas of Music Education, Music Industry Studies, Music Performance, Music Therapy, Sacred Music, Theory & Composition, and Jazz. Graduate degrees include the Masters of Music in Music Education, Music Performance, and Music Therapy.

Copyright compliance and licensing

See main Collection Development policy.

Intellectual Freedom

See main Collection Development policy.

Responsibility for Selection

The Music Librarian has overall responsibility for the development of the Erneston Music Library collection, working as liaison to the Hayes School of Music and as an allied member of the Collection Management Services team of Belk Library. The Music Librarian selects materials, assesses collection strengths and weaknesses, reviews gifts, and provides advocacy for the discipline of music in general.

General Selection Criteria

The School of Music offers studio instruction at a variety of levels on brass, keyboard, percussion, strings, woodwinds, and other instruments, as well as voice. Each of these instruments has its own peculiar repertoire of performance materials—scores, books, audio recordings, video recordings—that support its instruction. Core performance materials should be available for all instruments and vocal types taught by the School. The ALA publication, *A Basic Music Library*, 4th edition, (Madison, WI: A-R Editions, 2012), will be used as a guideline for these core materials.

Music classes in the School of Music include basic and advanced classroom instruction in classical, popular, and folk musics from a variety of time periods and cultures. While the historical focus of the School and thus the collection has been on European "Classical" music of the Common Practice Period (1750-1900), music from other time periods and other, non-Western cultures will also be represented.

Collection Development for Persons with Disabilities

See main Collection Development policy.

Assessment

See main Collection Development policy.

Budgetary and Staffing Impacts

See main Collection Development policy.

Gifts

Appropriate gifts enhance the collection and support the University's commitment to excellence.

1. The Erneston Music Library selectively accepts donations of books, scores, and digital audiovisual materials such as CDs and DVDs.
2. Analog recordings (vinyl LPs, 78 rpm discs, cassettes, videocassettes, etc.) are *not* accepted.
3. The Erneston Music Library reserves the right to determine the disposition of any gift materials which it receives.
4. The Erneston Music Library cannot give evaluations on donations for income tax purposes.

Interlibrary Loan

See main Collection Development policy.

Reference Books and Reference Scores Collection

The Reference Books and Reference Scores collection are an important resource for patrons of the Music Library. These resources are often difficult or impossible to obtain and can be out of the budget of an average music user. In addition, many of them are now long out-of-print. The collected works and monuments of music in the Reference Scores collection are one of our most important collections for musical solo and ensemble performance, as well as research in music history.

Reserves

See main Collection Development policy.

Binding

Since music is a discipline with wide-ranging historical boundaries, the purchase of hard-bound books and scores is preferred for the long-time preservation of our materials; unbound items will be properly bound either at the bindery or in-house in the Music Library. A few items, such as books involving music technology and music education, can be left unbound if the subject

appears to be one that will be quickly dated (use of computers or of particular computer software, for example).

Out of Print Materials

The Music Library responds to the performing needs of its users. Much written music is no longer in print and, if we cannot obtain a particular work for purchase, we will help the patron search for the score via Inter-Library Loan. Books will generally be selected from those currently in print, with rare exceptions for historical materials needed for class or studio.

Chronological Considerations

Music from all cultures and time periods, as well as literature about it, will be considered for purchase.

Format or Type of Material Guidelines

A. General guidelines

Books are generally preferred in either paper or electronic format; scores are preferred in paper format, since electronic formats are difficult or impossible to work with on a music stand and/or print out.

Digital audio recordings will be preferred on CD or as streaming audio. Video recordings can be either DVD or Blu-ray.

B. Excluded formats generally not added to the music collection:

- In addition to items excluded from the main Collection Development policy (with the obvious exception of "music materials"), the following are excluded:
- Parts for instrumental ensembles of more than 10 players
- Band, choral, and orchestral parts
- Octavo choral music
- Sheet music for popular songs
- Musical ephemera

C. Books/Monographs

- Textbooks
Books used as textbooks for Appalachian State courses are not specifically acquired for the collection.

- **Electronic Books**
Ebooks are selected when the advantages of the electronic format outweigh the paper format or when ebooks add value to the user experience.

D. Serials

Journals

Electronic access to journals is preferred. Select subscription to journals only available in paper format will be maintained if the content is otherwise unobtainable.

Legal Materials

See main Collection Development policy.

Government Documents

See main Collection Development policy.

Media (film, sound, streaming)

Audiovisual materials are an important part of any music collection and form, along with scores, the backbone of any music library. The Erneston Music Library actively develops the collection of audiovisual recordings in both CD/DVD/Blu-ray and streaming formats. The ALA publication, *A Basic Music Library*, 4th edition, (Madison, WI: A-R Editions, 2012), will be used as a guideline for these materials.

The Music Library maintains equipment to play older analog formats such as cassettes, video cassettes, and LPs, but does not actively collect in these areas.

Cartographic Materials

See main Collection Development policy.

Microforms

See main Collection Development policy.

Leisure Reading

See main Collection Development policy.

Faculty-authored Publications

See main Collection Development policy.

Thesis and Dissertations

See main Collection Development policy.

Memberships

See main Collection Development policy.

Rare Books and Scores

See Collection Development Policy for Classical Music.

Deselection and Weeding

See main Collection Development policy.

Profiled Acquisition Plans

There are profiled acquisition plans for the Music Library from Yankee Book Peddler and Theodore Front. For the YBP plan, books that fit our profile will be periodically supplied. In 2012, the Music Library began a separate shelf-ready plan with YBP. No scores will be provided through this plan, since the Music Library uses the Columbia-Vassar classification scheme for its scores.

The Theodore Front plan involves scores only. The plan is used to fill in gaps in the existing score collection and to develop new areas. Scholarly publishers approved of by the teaching faculty (such as Bärenreiter and Boosey & Hawkes) are preferred, as is music from the Common Practice Period for the most common instruments (piano, violin, flute, etc.).

Replacements. Duplicates. Imprints

See main Collection Development policy.

Housing and Remote Locations

See main Collection Development policy.

Preservation

See main Collection Development policy.

Language

Many music materials, especially scores and recordings, have textual material in a language other than English, but can still be used even by patrons unfamiliar with the language of the text: the language of the item is musical notation. There are no language limitations on musical works, musical editions, or musical recordings, but English is preferred if it is available. Books are generally collected in English, but non-English books can also be obtained when they contain significant details (dates, bibliographies, etc.) that are useful to a wide, musically literate audience.

Geographical Areas

There are no geographical limitations on the Music Library collection, other than the previously mentioned stipulation about materials involving the Appalachian Region, which would go to the Appalachian Collection in Belk Library.

Policy Evaluation Schedule.

The policy is a evaluated annually.