

Collection Development Policy for Special Collections

Special Collections houses the Library's specialized research collections: W.L. Eury Appalachian Collection, Stock Car Racing Collection, Rare Books and Manuscripts, and University Archives. Each has its own collecting policy to guide selection. The collections have a shared mission with public service, manuscript arrangement and description, and presentation of digital content crossing collections.

Our Purpose

- ❖ To support the teaching, learning, research, and scholarship of the Appalachian State University community, as well as the local, regional, national, and international research communities.
- ❖ To collect, preserve, and provide public access to primary and secondary materials in our focused research collections, rare books, and institutional archives.
- ❖ To promote the use of, and education about, collections through exhibits, instruction, public programming, and the World Wide Web.

Scope of Collections

W. L. Eury Appalachian Collection

The W.L. Eury Appalachian collects comprehensively all materials relating to the Appalachian region: all age-levels, all formats, and both scholarly and non-scholarly materials. The W.L. Appalachian Collection uses the Appalachian Regional Commission's definition of Appalachia (<http://www.library.appstate.edu/appcoll/maps.html>), however, especially in times of tight budgets, the Appalachian Collection concentrates its resources on purchasing materials which relate to the more traditional definitions of Appalachia derived from John C. Campbell's *The Southern Highlander and His Homeland* (1921) and the United States Department of Agriculture's *Economic and Social Problems and Conditions of the Southern Appalachians* (1935). When funds are restricted, the Appalachian Collection focuses the use of the resources available for the purchase of materials related to the social sciences, regional history, folklore, music, religion, genealogy, fiction, and African and Native Appalachia. Donations of materials in all formats are welcome.

Stock Car Racing Collection

The Stock Car Racing Collection (SCRC) seeks to become a comprehensive depository of printed, audio-visual, and imaged materials on stock car racing at all levels. The SCRC also selectively acquires materials about other types of automobile racing. Realia is not typically added to the Collection, but exceptions may be made on a case by case basis. SCRC materials are generally in English; items in other languages are acquired as appropriate.

Rare Books and Manuscripts

Rare Books and Manuscripts' primary collecting areas are British and American studies, historical children's literature, and classical music. Secondary collecting areas include girls' and women's studies. There are no restrictions on chronological or geographical coverage. Materials related to the Appalachian region, the University's history, and stock car racing history are collected by other units within Special Collections. Collection materials are primarily in English, with secondary coverage of Western European languages, Chinese, and Scandinavian languages.

The Rare Books and Manuscripts unit works closely with the Instructional Materials Center in Belk Library and Information Commons and the Erneston Music Library in acquiring, preserving, and providing access to rare and unique materials related to children's literature and western classical music. More detailed collecting policies for the focused collections in Rare Books and Manuscripts are maintained to guide the Curator in selection of materials.

University Archives

The University Archives documents the history and operations of Appalachian State University (1967 to present) and its predecessor institutions, Boone Academy (1888-1899), Watauga Academy (1899-1903), Appalachian Training School (1903-1925), Appalachian State Normal School (1925-1929), and Appalachian State Teachers College (1929-1967). The subject focus of the archives will be Appalachian State University and the university community, which would include present and former faculty, staff, students, and alumni. The University Archives will not attempt to collect the records documenting all of the varied research interests of faculty. The archives will collect material in a variety of formats (office files, personal papers, photographs, sound and moving image recordings, publications, ephemera, and electronic records).

Selection decisions will be made based on several factors, including office or individual of origin, physical form and condition, uniqueness, quantity and quality of content for providing evidence of the function of offices and positions within the university, along with evidential, historical, and informational value in documenting the university and individuals connected to the institution.

Selection Responsibilities and Means of Acquisition

The curators of the W.L. Eury Appalachian Collection, the Stock Car Racing Collection, and Rare Books and Manuscripts and University Archivist are responsible for selecting materials for the collections and determining collection care, storage, and access to informational content. The University Archivist follows state guidelines to comply with legal retention requirements of University records.

- ❖ Published materials are acquired through purchase, donation, and transfer from Belk Library's circulating collection, the Instructional Materials Center, the Erneston Music Library, or other University offices and departments.
- ❖ Unpublished/original materials are acquired through donation and purchase.
- ❖ Official University records are transferred from University offices and departments following state retention guidelines.

- ❖ Special Collections actively solicits both financial and material donations. All donations are accepted with the stipulation that the materials become the property of the Appalachian State University Library. Special Collections personnel determine the disposition of donated items.

Weeding

Special Collections seeks to build comprehensive collections in the above areas of focus. Therefore, older materials are retained and deselection is uncommon.

Copyright

Special Collections follows the guidelines stated in the Collection Development Policy for the General Collections of the Appalachian State University Library.

Intellectual Freedom

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