



RESEARCH DATA LIBRARIAN AND INSTITUTIONAL REPOSITORY MANAGER

The Research Data Librarian & Institutional Repository Manager will support the University's growing research and creative activities through expert guidance in research data management and stewardship of Appalachian State's Institutional Repository (IR), OpenAIR. This position serves as a campus-wide resource for accessing, managing, analyzing, sharing, and preserving research data, while also ensuring the visibility, discoverability, and long-term impact of App State's scholarly and creative output.

Apply today at <https://appstate.peopleadmin.com/postings/54784>

Appalachian State's Vision

Appalachian State University aspires to strengthen its role as a leading public institution in the Southeast. We commit to empowering learners through innovative academic programs accompanied by experiences that take place beyond the classroom, access and excellence in all our activities, and cultivation of scholarship, engagement, and creativity.

University Libraries' Vision

We are dynamic partners in the campus and online learning communities in support of the university's mission and strategic directions. Our collections, facilities, services, technology, and instruction contribute to the educational success of students, staff, and faculty and are a vital part of the research lifecycle and other creative endeavors. Building on our values of service, innovation, engagement, and student success, we are dedicated to the goal of providing full and equal access to information resources.

Duties and Responsibilities

As a faculty member of the University Libraries, the person in this role will maintain an active program of scholarship and professional service in line with Departmental Foundational Documents, the Appalachian State University Faculty Handbook, and Academic Affairs Standard Operating Procedures.

Specific responsibilities include:

- Provide consultations, group instruction, and workshops for faculty, staff, and students on research data management, data ethics, and open science practices, often in partnership with liaison librarians.
- Manage and develop Appalachian State University's Institutional Repository to support the collection, preservation, discovery, and dissemination of the University's scholarly, creative, and research output.
- Serve as a campus expert in research data discovery, management, sharing, and reuse.
- Collaborate with the Head of Scholarly Communications, liaison librarians, and other Libraries divisions to identify IR content and conduct outreach to faculty, researchers, and rights holders.
- Assist researchers in identifying and accessing relevant datasets through library resources, disciplinary repositories, data clearinghouses, and open data sources.
- Guide researchers in selecting appropriate repositories for data storage and sharing, including the App State Institutional Repository and external disciplinary or generalist repositories.
- Maintain and enhance metadata for IR collections, ensuring consistency, quality, discoverability, accessibility, and alignment with emerging metadata standards.
- Support researcher identity management and research visibility related to authorship, affiliations, ORCID iDs, DOIs, and citations.



About the Division

The Digital Initiatives and Special Collections Division is home to faculty and staff working across the Special Collections Research Center, University Archives, Digitization Services, and Scholarly Communication. Together, they build and steward unique collections while providing digital access to rare and one-of-a-kind materials. Their work supports the full scholarly cycle—from research in primary sources to authorship, publication, and discovery—while preserving the University's scholarly output and materials central to its collecting focus.



Salary & Benefits

The salary ranges from \$65,000 - 69,134 for assistant professor and \$75,000 - 90,000 for associate professor. Salary is commensurate with qualifications and experience.

App State offers a competitive benefits package, including employee tuition waiver and tuition reimbursement programs.

Minimum Qualifications & Desired Experience

At minimum, candidates must hold a master's degree in library science from an accredited institution or an equivalent advanced degree. They should possess a demonstrated ability to teach, evidenced through prior experience in instruction, training, or the facilitation of learning activities. Additionally, applicants must provide evidence of their ability to conduct research or engage in other relevant creative activities.

Successful candidates ideally have demonstrated experience or interest in the following:

- Providing research consultations, workshops, and instruction sessions to faculty, students, and researchers, preferably in an academic setting.
- Sustaining a working knowledge of institutional repositories and digital repositories.
- Supporting research data management in a library setting.
- Knowledge of trends, standards, and emerging practices in research data management, metadata, institutional repository platforms, scholarly communication, and research impact metrics.
- Familiarity with basic copyright, licensing, and publication of intellectual work, as well as repository metadata standards, and scripting and data manipulation tools.
- Scholarly publishing at institutions of higher education.
- Understanding of funder requirements for data sharing (e.g., NSF, NIH).
- Strong communication and interpersonal skills.
- A dynamic environment where responsibilities may shift based on organizational needs.
- Willingness to contribute to institutional mission.

Instructions to Apply

Interested applicants should submit the following to <https://appstate.peopleadmin.com/postings/54784>

1. A cover letter addressing minimum qualifications and additional areas of interest.
2. A full C.V., including education and relevant experience.
3. Unofficial Transcripts (non-password protected),
4. Three to five references, including their name, email, and phone number.

About the University Libraries

The Appalachian State University Libraries are essential teaching and research partners, inspiring and guiding all who pursue knowledge. With over 80 talented and hard-working faculty and staff, the Libraries curate rich print and e-collections, teach information literacy skills, and steward thoughtful spaces for Appalachian State students, faculty, and staff. The University Libraries supports the University with its recent R2 designation through research support, collections, and scholarly communications. Through our digital spaces, scholarship, and service, our library colleagues impact the larger world of knowledge.

The Carol Grotnes Belk Library and Information Commons, the Nicholas Erneston Music Library, and the Hickory Campus Library and Information Commons are our three libraries. We work closely with other UNC System libraries, NC LIVE, the Carolina Consortium, and the Western NC Library Network (WNCLN).



About Appalachian State

App State was founded in 1899. The pioneering spirit necessary to overcome the mountains' hardships quickly characterized the institution, giving App State a special niche in higher education that continues today. After more than a century, students still feel the pull of this unique place to transform their lives, and App State has remained focused on providing students with educational experiences that are not only life-changing but world-changing. Learn more: <https://www.appstate.edu/about/>

About the Town of Boone

Courtesy of Explore Boone: "From challenging mountain sports to cozy mountain cabins, from festivals and art galleries to Tweetsie Railroad Theme Park, Boone is where adrenaline junkies and leisure seekers alike flock for the perfect getaway any time of year. Take a break from the ordinary and find awe-inspiring adventure. From fly fishing and canoeing, to zip lining and skiing, Boone is the perfect escape."

